

MINUTES OF THE REGULAR MEETING OF THE MIDDLESEX COUNTY UTILITIES AUTHORITY – THURSDAY, MARCH 26, 2015 – 4:00 P.M.

A Regular Meeting of the Middlesex County Utilities Authority was held at the Authority Board Room, Main Street Extension, Sayreville, New Jersey on Thursday, March 26, 2015.

Notices of the meeting were mailed to the three counties and the News Media - The Courier News, The Star Ledger and The Home News Tribune in compliance with the Open Public Meetings Law and New Jersey Statutes.

The meeting was called to order by Chairman Ted Light at 4:00 P.M.

Present were: Chairman Ted Light; Commissioners: Edward Cohen, Jerome Convery, Wayne Hamilton, Joseph Juliano, Robert Karabinchak and James Zullo.

Absent were: Vice Chairman John Wiley; Commissioners: Linda Carter, Antonio Cruz and Raymond Murray.

Also present were: Executive Director, Richard L. Fitamant; John Hoffman, Esq., Construction/General Counsel; Dan Tanzi, Wastewater Division Manager and Karen Sissick, Acting Comptroller.

REGULAR MEETING

The meeting opened with the Pledge of Allegiance.

APPROVAL OF MINUTES

Motion for approval of the Minutes of the Organization and Regular Meeting of Thursday, February 26, 2015 was made by Commissioner Cohen, seconded by Commissioner Karabinchak and carried.

PUBLIC PORTION ON RESOLUTIONS

There were no comments from the public on any of the Resolutions

RESOLUTIONS

Resolution No. A-3-15-1-R

Pretreatment Permit Action Nos. 28222, 28189, 05193 and 20118

Resolution No. WW-3-15-2-R

Contract Award – Contract 15-2-3(CTP) – Repair of Authority Leblond Lathe – American Machine Tool Repair – Not to Exceed \$62,000.00

Mr. Fitamant reported that one bid was received for the Repair of the Authority Leblond Lathe from American Machine Tool Repair.

Resolution No. WW-3-15-3-R

Contract Bid Award – Contract 15-2-1(CTP)(Rebid)/Supply & Delivery of Catalog Purchased Health & Safety Supplies 2015-2017 – Airgas USA, LLC. – Not to Exceed \$80,000.00

Mr. Fitamant reported that one bid was received for catalog purchased health and safety supplies from Airgas USA, offering a 15% discount on catalog prices.

Resolution No. SW/WW-3-15-4-R

Medical Surveillance Program 2015 – Contract Award – Medical Surveillance Program Services 5/15-4/16 – JFK Medical Center – Not to Exceed \$100,154.00

Mr. Fitamant explained that the Authority followed the fair and open process and received one response from JFK from the RFQ process. JFK has been the Authority's long time medical service provider. This contract is for the Wastewater Division and the Solid Waste Division and covers annual and pre-employment physical examinations, immunizations and other tasks included in the MCUA medical surveillance program. Mr. Fitamant also pointed out that there is a slight rate increase this year, which is the first increase in 5 years.

Resolution No. SW/WW-3-15-5-R

Contract Award – Dental Health Benefits Insurance Services 4/1/15-3/31/16 – Delta Dental Plan of New Jersey – Not to Exceed \$309,000.00

Resolution No. WW-3-15-6-R

Increase Authorized Funding for Wastewater Purchase Orders Under New Jersey State Contract T-0108 Propane and Add State Contract T-2784, Skid Steer Loader

Mr. Fitamant reported that this resolution is to increase funding to \$90,000 for State Contract No. T-0108 for purchase of propane, and to add State Contract No. T-2784 to the contract list for the purchase of a Skid Steer Loader.

Resolution No. SW-3-15-7-R

Contract Award – Contract No. 15-1SW – Supply Odor Control Products for the Middlesex County Landfill – Chemstation Philadelphia, LTD. – Not to Exceed \$217,025.00

Resolution No. SW-3-15-8-R

Authorization to Extend Contract Term – Contract No. 14-6SW – Landfill Maintenance Contract at the Middlesex County Landfill – Above the Mark Landscaping, LLC. – Not to Exceed \$178,585.60

Resolution No. SW-3-15-9-R

Change Order No. 4 (Final Quantities) – Contract No. 14-2SW – Construction of a Contact Stormwater Basin and Appurtenances at the Middlesex County Landfill – Kyle Conti Construction, LLC. – (\$15,394.99) CREDIT

Mr. Fitamant explained that this resolution is for a final quantities change order which adjusts estimated quantities of extra work items and base contract items to reflect actual quantities that were utilized to complete work, resulting in a credit change order.

Resolution No. SW-3-15-10-R

Change Order No. 1 – Contract Award – Contract No. 14-10SW – Furnish and Deliver Landfill Side Cover Material at the Middlesex County Landfill – Stavola Construction Materials, Inc. – Not to Exceed \$57,900.00

Mr. Fitamant reported that this Change Order is necessary to provide additional quantities of Side Cover required for the Landfill operation.

Commissioner Cohen asked for an explanation of the difference between side cover and top cover and was curious if 100% of the MCUA's sludge material (Meadowlife) is still be used at the landfill.

Mr. Fitamant explained the top cover needs to be a soil material which can support truck traffic where side cover does not. Mr. Fitamant affirmatively stating 100% of Meadowlife is being used at the landfill for side cover.

Resolution No. SW-3-15-11-R

Change Order No. 4 – Contract No. 11-14SW (Rebid) Purchase and Installation of a Landfill Gas Engine and Associated Equipment at the Middlesex County Landfill – Northeast Remsco Construction, Inc. – Not to Exceed \$62,790.00

Mr. Fitamant explained that this Change Order includes the installation of Infrared Ports as a safety feature to protect employees during routine equipment inspection/testing.

Resolution No. SW-3-15-12-R

Agreement for Construction Engineering Services for Construction Contract No. 11-14SW(Rebid)/Purchase and Installation of a Landfill Gas Engine and Associated Equipment at the Middlesex County Landfill Amendment No. 2 – CDM Smith, Inc. – Not to Exceed \$108,463.00

Mr. Fitamant reported that this resolution is for additional construction engineering services necessary for the completion of Contract 11-14SW. The Fair and Open Process was followed and the MCUA received one response from CDM and requested a proposal. It was determined that CDM was the most qualified firm for this service.

The above resolutions were presented and moved for adoption by Commissioner Zullo. The motion was seconded by Commissioner Karabinchak and the following members voted Aye:

Chairman Light; Commissioners: Cohen, Convery, Hamilton, Juliano, Karabinchak and Zullo.

Nays: None

(See appendix Nos. 1-12)

PUBLIC

There were no members from the Public that wished to address the Board.

A copy of the Wastewater Division and Solid Waste Division Bill Lists were distributed to the Commissioners

COMMITTEE REPORTS

Commissioner Hamilton stated that discussions were held with regard to the Request for Qualifications for Auditor services. The Authority received four (4) responses. One of the responses was deemed to have a conflict and recommendation was made to send Request for Proposals to the other three (3) proposers. Also a decision was made for the same auditor to be selected for both Divisions.

Mr. Fitamant reported that the committee also discussed the advertisement for the Treasurer and Assistant Treasurer positions. The advertisement will be published in the upcoming weeks.

NEW BUSINESS

Commissioner Juliano questioned if the Authority has heard anything from FEMA.

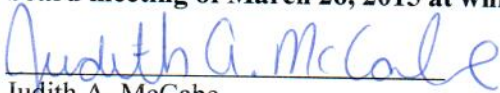
Mr. Fitamant responded stating that FEMA recently approved an appeal for the Sayreville Pump Station.

Commissioner Cohen questioned how much money the Authority collected to date from FEMA.

Mr. Fitamant responded stating that the Authority collected approximately \$12 million. The total expended for Hurricane Sandy that would be FEMA reimbursable is approximately \$23 million.

There being no further business, Chairman Light called for a motion to adjourn. Motion to adjourn was made by Commissioner Hamilton at 4:35 p.m., seconded by Commissioner Cohen and carried.

I hereby certify that these minutes are a true and accurate summary of that which transpired at the MCUA board meeting of March 26, 2015 at which I was present.


Judith A. McCabe