

MINUTES OF THE REGULAR MEETING OF THE MIDDLESEX COUNTY UTILITIES AUTHORITY – THURSDAY– APRIL 28, 2016 – 4:00 P.M.

A Regular Meeting of the Middlesex County Utilities Authority was held at the Authority Board Room, Main Street Extension, Sayreville, New Jersey on Thursday, April 28, 2016.

Notices of the meeting were mailed to the three counties and the News Media - The Courier News, The Star Ledger and The Home News Tribune in compliance with the Open Public Meetings Law and New Jersey Statutes.

The meeting was called to order by Chairman Ted Light at 4:00 P.M.

Present were: Chairman Ted Light; Commissioners: Jerome Convery, Wayne Hamilton, Allan Jacobs, Joseph Juliano, Raymond Murray and James Zullo.

Absent were: Vice Chairman John Wiley; Commissioners Linda Carter, Antonio Cruz and James Zullo.

Also present were: Executive Director, Richard L. Fitamant; John Hoffman, Esq., Construction/General Counsel; Dan Tanzi, Wastewater Division Manager and Karen Sissick, Comptroller.

REGULAR MEETING

The meeting opened with the Pledge of Allegiance.

APPROVAL OF MINUTES

Motion for approval of the Minutes of the Regular Meeting of Thursday, March 25, 2016 was made by Commissioner Murray, seconded by Commissioner Hamilton and carried.

Abstain: Commissioner Zullo.

PUBLIC PORTION ON RESOLUTIONS

There were no comments from the public on any of the Resolutions

RESOLUTIONS

Resolution No. WW-4-16-1-R

Contract Award – Pipeline Structural Engineering Services 2016 – Pure Technologies U.S., Inc. – Not to Exceed \$252,955.71

Mr. Fitamant reported that the Fair and Open process of the pay to play act was followed and the MCUA received one response to a Request for Qualifications for the PCCP Pipeline Monitoring Services of the Sayreville Relief Force Main from Pure Technologies U.S., Inc. and requested a proposal from them. MCUA staff recommends this award to Pure Technologies. The technology for monitoring is an Acoustic Monitoring System to quantify deterioration of the pipe by measuring breaks in the reinforcing wire in each pipe segment over time. Once an established number of wire breaks occur, pipe repairs are required. In addition to operating the monitoring system, Pure Technology will provide reporting data and maintenance of the system.

Resolution No. WW-4-16-2-R

Contract Bid Award – Contract 16-3-2(AC) – Transportation of Meadowlife Recycled Soil Product 6/2016-5/2018 – Woolston Construction Company – Not to Exceed \$566,716.50

Mr. Fitamant reported that three (3) bids were received, with the lowest bid from Woolston Construction Company, which is the MCUA's current provider. Award to Woolston is recommended for the first year of a two-year contract in the amount of \$566,716.50.

Resolution No. WW-4-16-3-R

Contract Award – Repair Parts Service for Muffin Monster 2016 – JWC Environmental, Incorporated – Not to Exceed \$65,000.00

Mr. Fitamant reported that this contract award is for a sole source contract for the Authority's sewerage grinder and the Authority is looking to continue with JWC Environmental, Inc., the equipment manufacturer.

Resolution No. SW/WW-4-16-4-R

Medical Surveillance Program 2016 – Contract Award – Medical Surveillance Program Services 5/16-4/17 – JFK Medical Center – Not to Exceed \$112,638.00

Mr. Fitamant reported that the Fair and Open process in accordance with the pay to play act was followed and the MCUA received one response to a Request for Qualifications for Medical Surveillance services from JFK, the Authority's current provider. The services include annual field employee physicals, fit for duty exams, return to work and medical analysis. This year will also include administrative employees, which receive physicals every 3 years.

Resolution No. WW-4-16-5-R

Amendment No. 6 to Provide Supplemental and Continuing Engineering Services During Construction of Contract 10-2-6(SPS)/The Rehabilitation and Upgrade of the Sayreville Pump Station (SPS) – R3M Engineering, Inc. – Not to Exceed \$219,868.02

Mr. Fitamant reported that this Amendment is for Consulting Engineering Services for the SPS Rehabilitation and Upgrade of the Sayreville Pump Station. R3M Engineering was seeking reimbursement for work completed in 2014. Mr. Tanzi reviewed submitted expenses and agreed on the amount of \$219,868.02 to be reimbursed to R3M Engineering. As required, the Fair and Open Process in accordance with the Pay to Play Act was followed for the amendment. The MCUA advertised for Request for Qualifications and received one response from R3M Engineering and staff is recommending payment for this increase cost for services.

Resolution No. WW-4-16-6-R

Resolution Approving Electrician Apprenticeship Program for Electricians

Mr. Fitamant reported that this resolution is for an Electrician Apprenticeship Program. The MCUA is looking to train entry-level electricians to obtain a certification as a qualified journeyman. The US Department of Labor administers this program and will involve technical instruction by the Middlesex County Vocational Technical School.

Resolution No. SW/WW-4-16-7-R

Adoption of a Responsible Contractor and SubContractor Policy for Appropriate Middlesex County Utilities Authority (MCUA) Construction Projects

Mr. Fitamant reported that this Resolution is for a Responsible Contractor policy which the County has required to be included in construction contracts. It requires contractors to certify that they have appropriate licenses, registrations or certificates, has not been debarred, has not defaulted on any project and provides appropriate training for craft workers. This policy will be added to construction contracts over \$1 million.

Resolution No. SW-4-16-8-R

Contract Award – Contract No. 16-3SW – Landfill Maintenance Contract at the Middlesex County Landfill – Above the Mark Landscaping, LLC. – Not to Exceed \$178,585.60

Resolution No. SW-4-16-9-R

Contract Award – Contract No. 16-2SW – Purchase of a Six Wheel, Single Engine, Broom Street Sweeper with a Cleated Belt Type Conveyor for the Middlesex County Landfill – W.E. Timmerman Co., Inc. – Not to Exceed \$276,457.00

Mr. Fitamant reported that this Resolution is for the purchase of a street sweeper at the Middlesex County Landfill, replacing the 2007 street sweeper currently owned by the Authority. One bid was received. The MCUA will receive a trade in amount of \$1800.00.

The above resolutions were presented and moved by Commissioner Hamilton. The motion was seconded by Commissioner Zullo and the following members voted Aye:

Chairman Light; Commissioners: Convery, Hamilton, Jacobs, Juliano, Murray and Zullo.

Nays: None

(See Appendix Nos. 1-9)

COMMITTEE REPORTS

Chairman Light reported that a Personnel Committee and Legal Committee meeting took place.

NEW BUSINESS

Mr. Fitamant reported to the Board that the MCUA's audit is due to the State at the end of April. Ms. Sissick further explained that due to the State waiting for audit reports of Pension Plan, the MCUA's due date is extended. The MCUA auditors are aware of this and information should be received in time to release the Audit report to the Commissioners at the end of May to approve.

Mr. Fitamant informed the Commissioner that PKF is performing the work for the ongoing Central Treatment Plant Electrical substation contract and has requested to store some of their equipment on a portion of the Authority's property from another Project. In return for allowing the use of the site, PKF will level out a specific area on the Authority's Property where the equipment will be stored and vegetate that area once the equipment is removed.

Mr. Hoffman is reviewing the agreement and stated that board approval is not necessary for this temporary agreement.

EXECUTIVE SESSION

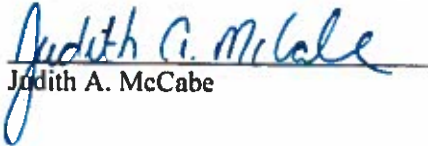
A motion was made by Commissioner Murray to enter into Executive Session, seconded by Commissioner Jacobs and carried.

Upon completion of the Executive Session, Mr. Hoffman, Esq. reported that during Executive Session, discussions of Spectraserv Litigation and East Brunswick Host Community Benefits took place. No action will be taken by the Commissioners on either of these matters today.

A copy of the Wastewater Division and Solid Waste Division Bill Lists were distributed to the Commissioners. Chairman Light reported that the next board meeting will be held on May 26, 2016 at 4:00 p.m.

There being no further business, Chairman Light called for a motion to adjourn. Motion was made by Commissioner Convery at 5:20 p.m., seconded by Commissioner Murray and carried.

I hereby certify that these minutes are a true and accurate summary of that which transpired at the MCUA board meeting of April 28, 2016 at which I was present.


Judith A. McCabe