

**MINUTES OF THE REGULAR MEETING OF THE MIDDLESEX COUNTY UTILITIES AUTHORITY – THURSDAY– DECEMBER 22, 2016 – 4:00 P.M.**

A Regular Meeting of the Middlesex County Utilities Authority was held at the Authority Board Room, Main Street Extension, Sayreville, New Jersey on Thursday, December 22, 2016.

Notices of the meeting were mailed to the three counties and the News Media - The Courier News, The Star Ledger and The Home News Tribune in compliance with the Open Public Meetings Law and New Jersey Statutes.

The meeting was called to order by Chairman Ted Light at 4:00 P.M.

Present were: Chairman Ted Light; Vice Chairman John Wiley; Commissioners: Jerome Convery, Robert Diehl, Wayne Hamilton, Allan Jacobs, Joseph Juliano, Raymond Murray and James Zullo.

Absent were: Commissioners Linda Carter and Antonio Cruz.

Also present were: Executive Director, Richard L. Fitamant; John Hoffman, Esq., Construction/General Counsel; Dan Tanzi, Wastewater Division Manager and Karen Sissick, Comptroller.

**REGULAR MEETING**

The meeting opened with the Pledge of Allegiance.

**APPROVAL OF MINUTES**

Motion for approval of the Minutes of the Public Hearing and Regular Meeting of Tuesday, November 22, 2016 was made by Commissioner Murray, seconded by Commissioner Hamilton and carried.

Commissioner Jacobs abstained.

**PUBLIC PORTION ON RESOLUTIONS**

There were no comments from the public on any of the Resolutions

**RESOLUTIONS**

**Resolution No. A-12-16-1-R**

Pretreatment Permit Action Nos. 04228, 14073, 18211, 05037, 24149, 11097, 15210, 29122, 20075, 05132 and 07151

**Resolution No. WW-12-16-2-R**

Contract Award – Agreement for Wastewater Health & Safety Consulting Services 2017 – Skyline Environmental, Inc. – Not to Exceed \$676,990.00

Mr. Fitamant reported that the Fair and Open Process of the Pay to Play Act was followed. The MCUA received one (1) response to a Request for Qualification from Skyline Environmental. A Request for Proposal was requested and staff is recommending the award to this Firm. Mr. Fitamant further reported that the cost includes work associated with new OSHA requirements regarding labeling of electrical equipment which MCUA must comply. Once the labeling is completed, annual cost for services will be reduced.

**Resolution No. WW-12-16-3-R**

Contract Bid Award – Contract 16-8-1(AC) – MeadowLife Conveyor Belt Maintenance 2017-2019 – Cothery Construction Company, Inc. – Not to Exceed \$699,721.00

**Resolution No. WW-12-16-4-R**

Contact Award for Continuation of Services for Amendment No. 1 to Agreement for Consulting Engineer Wastewater Division 2016 – R3M Engineering, Inc. – Not to Exceed \$149,243.55

Mr. Fitamant reported that the Fair and Open Process of the Pay to Play Act was followed and received Request for Qualifications for continuation of design work that required additional effort to complete and found R3M Engineering to be the most qualified and recommends this award.

**Resolution No. WW-12-16-5-R**

Amendment No. 1 to Agreement for Engineering Services Related to Planning, Design, Construction Monitoring, Regulatory & Permit Requirements Related to Air Emissions, Groundwater Monitoring, and above Ground Storage Tanks for the Wastewater Division 2016 – CDM Smith

Mr. Fitamant reported that this is for a no cost amendment to extend the contract term for an additional 2 month period.

**Resolution No. WW-12-16-6-R**

Change Order No. 2 to Contract 14-3-5(SM) Ploughshare Mixer Parts Replacement – Cothery Construction Company, Inc. – (\$4,016.61)CREDIT

**Resolution No. WW-12-16-7-R**

2017 Authorization to Execute Wastewater Purchase Orders Under Various New Jersey State Contracts

**Resolution No. SW/WW-12-16-8-R**

Resolution Fixing and Determining the Appointment, Classification and Salary Range for Employees of the Middlesex County Utilities Authority

Mr. Fitamant reported that this resolution establishes the roster of MCUA employee positions for 2017 along with a Cost of Living Adjustment, in the amount of 2.0%, for employees.

A Personnel Committee meeting was held today discussing the various items pointing out that the Labor Union Agreement is still being negotiated.

**Resolution No. SW-12-16-9-R**

Contract Award – Agreement for Solid Waste Health & Safety Consulting Services 2017 – Skyline Environmental, Inc. – Not to Exceed \$289,150.00

Mr. Fitamant reported that this resolution is similar to Resolution No. WW-12-16-2-R but is for the Solid Waste Division. The fair and open process of the pay to play act was followed and only one entity, Skyline Environmental, Inc. responded to the Request for Qualification.

**Resolution No. SW-12-16-10-R**

Agreement for Construction Engineering Services for Contract No. 11-14SW(Rebid)/Purchase and Installation of a Landfill Gas Engine and Associated Equipment at the Middlesex County Landfill-(II)-Mott MacDonald, LLC. – Not to Exceed \$57,030.00

Mr. Fitamant reported that the Fair and Open process in accordance with the pay to play act was followed and the MCUA received one (1) response to a Request for Qualifications for Professional Engineering Services to provide continuing construction Engineering services in connection with the purchase and installation of a Landfill Gas Engine and recommends this award to Mott MacDonald.

**Resolution No. SW-12-16-11-R**

2017 Authorization to Execute Solid Waste Purchase Orders Under Various New Jersey State Contracts

The above resolutions were presented and moved for adoption by Vice Chairman Wiley. The motion was seconded by Chairman Light and the following members voted Aye:

Chairman Light; Vice Chairman Wiley; Commissioners: Convery, Diehl, Hamilton, Jacobs, Juliano, Murray and Zullo.

Nays: None

(See Appendix Nos. 1-11)

**PUBLIC**

There were no members from the Public that wished to address the Board.

A copy of the Wastewater Division and Solid Waste Division Bill Lists were distributed to the Commissioners.

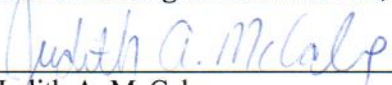
**EXECUTIVE SESSION**

A motion was made by Vice Chairman Wiley to enter into Executive Session, seconded by Commissioner Zullo and carried.

Upon completion of the Executive Session, Mr. Hoffman, Esq. reported that during Executive Session, a possible Litigation matter with regard to the Solar Project was discussed and no action will be taken at today's meeting.

There being no further business, Chairman Light called for a motion to adjourn. Motion was made by Commissioner Convery at 5:15 p.m., seconded by Commissioner Murray and carried.

**I hereby certify that these minutes are a true and accurate summary of that which transpired at the MCUA board meeting of December 22, 2016 at which I was present.**

  
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Judith A. McCabe