

**MINUTES OF THE PUBLIC HEARING AND REGULAR MEETING OF THE MIDDLESEX COUNTY UTILITIES AUTHORITY –NOVEMBER 21, 2017 – 4:00 P.M.**

A Public Hearing and Regular Meeting of the Middlesex County Utilities Authority was held at the Authority Board Room, Main Street Extension, Sayreville, New Jersey on Tuesday, November 21, 2017.

Notices of the meeting were mailed to the three counties and the News Media - The Courier News, The Star Ledger and The Home News Tribune in compliance with the Open Public Meetings Law and New Jersey Statutes.

The meeting was called to order by Chairman Ted Light at 4:00 P.M.

Present were: Chairman Ted Light; Vice Chairman John Wiley; Commissioners: Robert Diehl, Allan Jacobs, Joseph Juliano and Raymond Murray.

Absent were: Commissioners: Linda Carter, Jerome Convery, Antonio Cruz and James Zullo.

Also present were: Freeholder Deputy Director Charles Tomaro; Executive Director, Richard L. Fitamant; William Northgrave, Esq., and Leslie London, Esq., Construction/General Counsel and Karen Sissick, Comptroller.

The meeting opened with the Pledge of Allegiance.

**PUBLIC HEARING - WASTEWATER DIVISION AND SOLID WASTE DIVISION**

Ms. London opened the hearing and the Shorthand Reporter marked the Budget exhibits.

Mr. Fitamant, Executive Director was sworn, testified that the budget was prepared under his supervision and filed a statement with regard to the Wastewater Division Budget and the Solid Waste Division Budget.

There were no questions or comments from either the Commissioners or the Public. The exhibits were moved into evidence.

A motion was made by Chairman Ted Light to close the public hearing. The motion was seconded by Vice Chairman John Wiley and the following members voted Aye:

Chairman Light; Vice Chairman Wiley; Commissioners: Diehl, Jacobs, Juliano and Murray.

Nays: None

The Public Hearing was recorded by a Court Reporter.

**REGULAR MEETING**

**APPROVAL OF MINUTES**

Motion for approval of the Minutes of the Regular Meeting of Thursday, October 26, 2017 was made by Commissioner Murray, seconded by Vice Chairman Wiley and carried.

**RESOLUTIONS**

**Resolution No. A-11-17-1-R**

**Final Adoption of 2018 Wastewater Division Budget**

Resolution A-11-17-1-R was presented and moved for adoption by Vice Chairman Wiley. The motion was seconded by Chairman Light and the following members voted Aye:

Chairman Light, Vice Chairman Wiley; Commissioners: Diehl, Jacobs, Juliano and Murray.

Nays: None

(See Appendix No. 1)

**Resolution No. A-11-17-2-R**

**Final Adoption of 2018 Schedule of Rates and Charges for Wastewater System Use or Service**

Resolution A-11-17-2-R was presented and moved for adoption by Vice Chairman Wiley. The motion was seconded by Commissioner Murray and the following members voted Aye:

Chairman Light, Vice Chairman Wiley; Commissioners: Diehl, Jacobs, Juliano and Murray.

Nays: None

(See Appendix No. 2)

**Resolution No. A-11-17-3-R**

**Final Adoption of 2018 Solid Waste Division Budget, Rate Schedule and Service Charges**

Resolution A-11-17-3-R was presented and moved for adoption by Vice Chairman Wiley. The motion was seconded by Commissioner Juliano and the following members voted Aye:

Chairman Light, Vice Chairman Wiley; Commissioners: Diehl, Jacobs, Juliano and Murray.

Nays: None

(See Appendix No. 3)

**Resolution No. SW-11-17-4-R**

**Final Adoption of the 2018 Solid Waste Management Service Fee**

Resolution A-11-17-4-R was presented and moved for adoption by Vice Chairman Wiley. The motion was seconded by Chairman Light and the following members voted Aye:

Chairman Light, Vice Chairman Wiley; Commissioners: Diehl, Jacobs, Juliano and Murray.

Nays: None

(See Appendix No. 4)

**Resolution No. A-11-17-5-R**

**Pretreatment Permit Action Nos. 23112, 02199 and 05070**

**Resolution No. WW-11-17-6-R**

Contract Award – Engineering Services During Construction of Contract 16-3-1(CTP)/Process Water Strainers Replacement – R3M Engineering, Inc. – Not to Exceed \$246,100.00

Mr. Fitamant reported that the Fair and Open Procurement process was followed to select a consultant to provide Engineering Services for the Process Water Strainers Replacement. R3M Engineering was deemed to be the most qualified since the Firm performed the design work and was selected to provide construction services.

**Resolution No. WW-11-17-7-R**

Amendment No. 2 to Agreement for Engineering Services During Construction of Contract 13-9-3(CTP) Odor Control System Rehabilitation – R3M Engineering, Incorporated – Not to Exceed \$75,315.00

Mr. Fitamant reported that this amendment is for an increase in the authorized budget due to design changes and project delays.

**Resolution No. WW-11-17-8-R**

Amendment No. 3 to Agreement for Engineering Bidding and Construction Engineering Services for the Rehabilitation and Upgrades of Various 35KV thru Medium Power Distribution Systems and Unit Substations – Mott MacDonald – Not to Exceed \$283,500.00

Mr. Fitamant reported that this amendment is necessary due to several issues that impacted the completion of this project. An additional seven (7) month time extension, beyond the November 2017 Contract completion date, is also requested. This Construction Contract is approximately 70% complete.

**Resolution No. WW-11-17-9-R**

Change Order No. 1 to Contract 16-6-2(SM) Maintenance of Sludge Processors – Cothery Construction Company, Inc. – Not to Exceed \$38,500.00

Mr. Fitamant reported that this Change Order is necessary for additional rigging work to remove the existing damaged rotor from Dryer No. 5. Mr. Fitamant further explained the Settlement between MCUA and Buss, dryer manufacturer, for the replacement of the Rotor. Mr. Fitamant explained that there are additional custom charges associated with the delivery of the Rotor from Germany and that this cost is considered to be part of the settlement agreement. The Authority budgeted \$600,000 previously for this item and is close to meeting that budget as the Rotor Replacement is nearing completion.

**Resolution No. SW/WW-11-17-10-R**

Extension to Contract Term – Vision Plan Insurance Coverage 1/1/18-12/31/18 – Vision Benefits of America – Not to Exceed \$19,500.00

**Resolution No. SW/WW-11-17-11-R**

Contract Award – Dental Health Benefits Insurance Services 1/1/2018 – 12/31/2019 – Delta Dental of New Jersey – Not to Exceed \$300,000.00

**Resolution No. SW/WW-11-17-12-R**

Extension to Contract Term for Long Term Disability Benefits Insurance 2017-2019 (Year 2) – Lincoln Financial Group – Not to Exceed \$50,000.00

**Resolution No. A-11-17-13-R**

Authorization of the Indemnity and Trust Agreement Between the Middlesex County Joint Health Insurance Fund and the Middlesex County Utilities Authority and to Continue Participation in Said Fund Through 2020

Mr. Fitamant reported that this resolution is for authorization of contract for the MCUA to continue participation in the Middlesex County Joint Health Insurance fund for Employee medical and prescription benefits for a 3 year period. The costs for these benefits is projected to increase by 6.4% in 2018.

**Resolution No. A-11-17-14-R**

Authorization of an Indemnity and Trust Agreement Between the Middlesex County Municipal Joint Insurance Fund and the Middlesex County Utilities Authority to Provide Insurance Coverage

Mr. Fitamant reported that this resolution is for authorization for continuing in the Middlesex County Municipal Joint Insurance Fund for liability insurance coverage for a 3 year period. The rate is being increased by 1.8% in 2018.

**Resolution No. SW-11-17-15-R**

Contract Award – Contract No. 17-4SW – Furnishing Maintenance, Parts and Repairs on Various Caterpillar Equipment for the Middlesex County Landfill – Foley, Incorporated – Not to Exceed \$504,133.83

The above resolutions were presented and moved for adoption by Chairman Light. The motion was seconded by Vice Chairman Wiley and the following members voted Aye:

Chairman Light; Vice Chairman Wiley; Commissioners: Diehl, Jacobs, Juliano and Murray.

Nays: None

(See Appendix Nos. 5-15)

**PUBLIC**

There were no members from the Public that wished to address the Board.

A copy of the Wastewater Division and Solid Waste Division Bill Lists were distributed to the Commissioners.

**COMMITTEE REPORTS**

Commissioner Murray reported that an Engineering Committee meeting was held at 4:00 p.m. on November 13, 2017 to discuss the sludge digester RFP. Another Engineering Committee meeting was held at 3:15 p.m. today to discuss the ongoing construction progress of the Edison Pump Station and the Sayreville Pump Station. The EPS has a total completion amount to date of approximately \$5 million and 19% completed. The SPS has a total completion amount to date of approximately \$4.8 million and 7% completed.


**EXECUTIVE SESSION**

A motion was made by Commissioner Murray to enter into Executive Session, seconded by Vice Chairman Wiley and carried.

Upon completion of the Executive Session, Mr. Northgrave, Esq. reported that during Executive Session, a potential for contract negotiations and a Personnel matter were discussed and no action will be taken at today's meeting.

There being no further business, Chairman Light called for a motion to adjourn. Motion was made by Vice Chairman Wiley at 5:35 p.m., seconded by Commissioner Diehl and carried.

**I hereby certify that these minutes are a true and accurate summary of that which transpired at the MCUA board meeting of November 21, 2017 at which I was present.**

  
Judith A. McCabe