

**MINUTES OF THE REGULAR MEETING OF THE MIDDLESEX COUNTY UTILITIES AUTHORITY – THURSDAY– JANUARY 25, 2018 – 4:00 P.M.**

A Regular Meeting of the Middlesex County Utilities Authority was held at the Authority Board Room, Main Street Extension, Sayreville, New Jersey on Thursday, January 25, 2018.

Notices of the meeting were mailed to the three counties and the News Media - The Courier News, The Star Ledger and The Home News Tribune in compliance with the Open Public Meetings Law and New Jersey Statutes.

The meeting was called to order by Chairman Ted Light at 4:00 P.M.

Present were: Chairman Ted Light; Vice Chairman John Wiley; Commissioners: Jerome Convery, Antonio Cruz, Robert Diehl, Allan Jacobs, Joseph Juliano and Raymond Murray.

Absent was: Commissioners: Linda Carter and James Zullo.

Also present were: Executive Director, Richard L. Fitamant; William Northgrave, Esq., Construction/General Counsel and Karen Sissick, Comptroller.

**REGULAR MEETING**

The meeting opened with the Pledge of Allegiance.

**APPROVAL OF MINUTES**

Motion for approval of the Minutes of the Regular Meeting of Thursday, December 21, 2017 was made by Commissioner Diehl, seconded by Commissioner Wiley and carried.

Abstain: Commissioner Murray and Juliano.

**PUBLIC PORTION ON RESOLUTIONS**

There were no comments from the public on any of the Resolutions

**RESOLUTIONS**

**Resolution No. A-1-18-1-R**

Resolution Confirming Estimate of Sewage and Annual Charges to Participants for the Year 2018

Mr. Fitamant stated that this resolution is required as part of the Participant Agreements to certify the estimated annual charges for calendar year 2018 that were approved through the budget process at the November, 2017 Board meeting.

**Resolution No. A-1-18-2-R**

Resolution Confirming Amounts of Overpayments of Annual Charges by Certain Participants for the Treatment and Disposal of Sewage for the Year 2017

Mr. Fitamant reported that this resolution is for establishing the 2017 year end actual charges for Participants whose estimated charges paid for 2017 have resulted in overpayment. These participants will be notified, certified mail, by February 1, 2018 of their overpayment. These Participants will have an option to be issued a check or receive a credit to their 1<sup>st</sup> quarter 2018 invoice.

**Resolution No. A-1-18-3-R**

Resolution Confirming Amounts of Deficiency in Payment of Annual Charges by Certain Participants for Treatment and Disposal of Sewage for the Year 2017

Mr. Fitamant reported that this resolution is for establishing the 2017 year end actual charges for Participants whose estimated charges paid in 2017 resulted in a Deficiency due to the need for additional funds to cover their actual flow and loadings to the MCUA. These Participants will be notified by February 1, 2018 of their deficiency payment amount.

**Resolution No. WW-1-18-4-R**

Contract Bid Award – Contract 17-12-3(AC) Supply and Delivery of Liquid Caustic Soda 2018 – Kuehne Chemical – Not to Exceed \$32,475.00

Mr. Fitamant reported that two (2) bids were received. The low bid deemed non responsive due to a State Form that was not completed. The second bidder has found to have an acceptable bid.

**Resolution No. WW-1-18-5-R**

Change Order No. 2 to Contract 15-9-2(AC)/Standby Contract – Force Mains and Gravity Sewers – Cruz Contractors, LLC.

Mr. Fitamant reported that this Change Order is necessary to extend this contract to May 2018, while the Authority is in the process of preparing and procuring a new succeeding contract.

**Resolution No. WW-1-18-6-R**

Agreement Award for Providing Professional Engineering Services for System Capacity & Performance Evaluations – Remington & Vernick Engineers – Not to Exceed \$158,390.40

The Fair and Open process of the Pay to Play Act was followed. The MCUA received qualifications from three (3) Engineering Firms and selected Remington & Vernick Engineer. Remington & Vernick was provided with a Request for Proposal to provide engineering services. A Proposal was received and evaluated by staff and a contract award is recommended

**Resolution No. WW-1-18-7-R**

Agreement Award for Design and Bidding Main Trunk Sewer - Phase III – R3M Engineering, Inc. – Not to Exceed \$660,950.00

The Fair and Open process of the Pay to Play act was followed to provide Professional Engineering Services for Design and Bidding Main Trunk Sewer – Phase III. The MCUA received qualifications from six (6) Engineering Firms and selected R3M Engineering, Inc. R3M Engineering responded to a Request for Proposal to provide engineering services for the design and bid of the Main Trunk Sewer Rehabilitation, Phase III. A Proposal was received and evaluated by staff and a contract award is recommended.

**Resolution No. WW-1-18-8-R**

Agreement Award for Design and Bidding Meter Chamber Rehabilitation - Phase II – R3M Engineering, Inc. – Not to Exceed \$319,210.00

Mr. Fitamant reported that the Fair and Open process of the Pay to Play act was followed for the Design and Bidding for Meter Chamber Rehabilitation – Phase II and received six (6) responses. R3M Engineering, Inc. was deemed to be most qualified and selected to provide this service. R3M Engineering, Inc. was provided with a Request for Proposal. A Proposal was received and evaluated by staff and a contract award is recommended.



**Resolution No. WW-1-18-9-R**

Authorization to Increase Funding for Consulting Engineer Wastewater Division 2017 – R3M Engineering, Inc. – Not to Exceed an Increased Amount of \$73,809.59

Mr. Fitamant reported that this resolution pertains to a request from R3M Engineering to increase funding for their annual consulting contract due to increased engineering work performed.

**Resolution No. SW/WW-1-18-10-R**

Agreement Award for Professional Engineering Services to Provide Asset Management Plan Development – Arcadis U.S., Inc. – Not to Exceed \$726,690.80

Mr. Fitamant reported that the Fair and Open Process of the pay to play act was followed for Engineering Services to Provide Asset Management Plan Development and received seven (7) responses. Arcadis U.S., Inc. was deemed to be the most qualified. This award will comply with the NJEIT request to have a methodology for maintaining all assets at the Authority's Wastewater Division and also at the Solid Waste Division. Arcadis, U.S. was issued a Request for Proposal. A response was reviewed and evaluated by staff and a contract award is recommended.

**Resolution No. SW-1-18-11-R**

Resolution Approving Award of Contracts for Soil Supply Services and Approving Reclaimed Soil Supply Agreements Between Soil Service Companies and Middlesex County Utilities Authority

Mr. Fitamant reported that this resolution is for authorizing a contract for vendors to provide a minimum of 20,000 tons up to maximum of 50,000 tons of soil annually to the landfill for use as cover material. The MCUA is paid for material accepted. Five companies provided a Request for Qualifications to the Authority. All five were deemed to be qualified and were issued a Request for Proposal. The Authority selected three (3) vendors for this service, United Energy Systems, Inc., AFORCE, Inc. and C.J. Nesti Materials, LLC., as outlined in the proposal documents and recommends contract awards.

Commissioner Murray questioned if we have to pay for cover material?

Mr. Fitamant responded stating that there are elements of the Landfill operation that require different types of cover material and some of them need to be purchased.

**Resolution No. SW-1-18-12-R**

Reclaimed Soil Supply Agreements Between Soil Service Companies and Middlesex County Utilities Authority – Amendment No. 5 – No Cost

**Resolution No. SW-1-18-13-R**

Change Order No. 1 – (No Cost – Time Extension) Contract No. 16-7SW – Furnish and Deliver Landfill Side Cover Material at the Middlesex County Landfill – Bayshore Recycling Corp.

Mr. Fitamant reported that this resolution is for a No Cost Time Extension Change Order for the Contract to provide Landfill Side Cover.

Commissioner Jacobs questioned if Bayshore pays the MCUA for this cover.

Mr. Fitamant stated Bayshore pays the Authority \$3.41 per ton, a price established through bidding.

**Resolution No. SW-1-18-14-R**

Approval of Third Amended Agreement Between Middlesex County Utilities Authority and the County of Middlesex

Mr. Fitamant reported that this is the 3<sup>rd</sup> Amendment to the Agreement between the MCUA and the County of Middlesex. The current Agreement expired on 12/31/17. The County requested a continuation of the Agreement through 12/31/22 at a cost of \$3.5 million per year to the MCUA.

The above resolutions were presented and moved for adoption by Vice Chairman Wiley. The motion was seconded by Commissioner Murray and the following members voted Aye:

Chairman Light; Vice Chairman Wiley; Commissioners: Convery, Cruz, Diehl, Jacobs, Juliano and Murray

Nays: None

(See Appendix Nos. 1-14)

**PUBLIC**

There were no members from the Public that wished to address the Board.

A copy of the Wastewater Division and Solid Waste Division Bill Lists were distributed to the Commissioners.


**COMMITTEE REPORTS**

Commissioner Murray reported that an Engineering Committee meeting took place at 3:15 p.m. today and an extensive Presentation was given by the Engineers on the MCUA Annual Inspection Report. Also discussed was the ongoing construction progress of the Edison Pump Station and the Sayreville Pump Station. The EPS is approximately 22.5% completed and the SPS is approximately 13% completed.

Chairman Light reported that the next Board meeting will be held on February 22, 2018 at 4:30 p.m.

There being no further business, Chairman Light called for a motion to adjourn. Motion was made by Commissioner Convery at 4:45 p.m., seconded by Commissioner Murray and carried.

**I hereby certify that these minutes are a true and accurate summary of that which transpired at the MCUA board meeting of January 25, 2018 at which I was present.**

  
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Judith A. McCabe