

**MIDDLESEX COUNTY UTILITIES AUTHORITY  
REQUEST FOR QUALIFICATIONS  
EXTRAORDINARY UNSPECIFIABLE SERVICES  
BIRD CONTROL SERVICES  
AT THE MIDDLESEX COUNTY LANDFILL**

**DEADLINE: 12:00 NOON ON TUESDAY, AUGUST 6, 2019**

This REQUEST FOR QUALIFICATIONS is hereby published by the MIDDLESEX COUNTY UTILITIES AUTHORITY (the "Authority") pursuant to a fair and open process in accordance with the State of New Jersey Local Unit Pay-to-Play Law (N.J.S.A. 19:44A-20.4 et seq.). This advertisement also provides notice that the Authority has adopted procedures for compliance with New Jersey Local Unit Pay-to-Play Law.

The Authority is soliciting qualifications from interested firms, with the intention of requesting proposals authorizing a contract at the Authority's Regular Meeting on Tuesday, August 27, 2019.

Qualifications for bird control services are being solicited in support of the Authority's Solid Waste Division (SWD) for its operation of the Middlesex County Landfill.

Entities interested in becoming qualified to perform said services, must submit two (2) separate and sealed envelopes in accordance with the following format:

The first envelope shall contain the responses *in quadruplicate* to the items listed under Roman numeral I. SELECTION PROCESS AND EVALUATION CRITERIA, Letters A, B and C only. The outside of said first envelope shall be labeled with:

- Name of the Firm
- RFQ Title
- Division: Solid Waste Division
- EVALUATION CRITERIA

The second envelope shall contain the responses *in quadruplicate* to the items listed under Roman numerals II and III, as appropriate, which addresses the General and Minimum Qualifications. The outside of said second envelope (submission package) shall be labeled with:

- Name of the Firm
- RFQ Title
- Division: Solid Waste Division
- QUALIFICATIONS

Interested entities are hereby requested to submit their responses to this Request for Qualifications to:

Joseph P. Cryan, Executive Director  
Middlesex County Utilities Authority  
PO Box 159  
2571 Main Street Extension  
Sayreville, NJ 08872

**I. SELECTION PROCESS AND EVALUATION CRITERIA**

The evaluation and selection process for the performance of the requested services will be qualifications-based and take into consideration the following criteria listed below in order of importance.

- A. Qualifications and experience of the staff and/or subconsultants, proposed to perform the services hereunder:
  - 1. The Contractor shall provide proof that the handler has a demonstrated knowledge of gull and other nuisance bird biology and behavior, including the current best practices in nuisance bird control.
  - 2. The Contractor shall provide proof that the handlers have substantial experience in the training and handling of raptors.
  
- B. Qualifications and experience of the firm, including the quality of similar services provided to others relative to performance, and ability to complete the work in accordance with the project schedule.
  - 1. The Contractor shall provide a list of current and previous clients for programs similar in magnitude and nature. The list shall include names, contact information, dates, nature and results of work completed.
  - 2. Provide examples of demonstrated ability to deliver projects on time and within budget.
  - 3. The Contractor shall provide a list of the raptors to be used on site. The list shall include the number of years of experience of each raptor.
  
- C. Management approach to the performance of the contemplated services.
  - 1. The Contractor shall describe its plan for bird control at the Middlesex County Landfill, including its use of raptors, harassment techniques and depredation programs that the Contractor proposes to employ.
  - 2. The Contractor shall include in their proposal a plan for providing bird control in the event that the designated handler(s) or raptors(s) are not available for any reason.
  - 3. Provide a general description of proposer's Quality Control/Quality Assurance (QA/QC) plan, including any policies and procedures for identifying and addressing quality deficiencies during a project, and how to prevent them from reoccurring.

Immediately following the deadline for submissions, submission packages of all timely responders will be publicly opened. The Authority shall not be responsible for nor be required to grant relief from non-delivery or late delivery of responses forwarded by mail or third-party messenger/delivery services.

After evaluating these factors, and upon favorable review of the general and minimum qualifications described herein, the Authority may request from the firm or firms deemed to be qualified based on the foregoing criteria, the submission of a Request for Proposal (RFP) for the performance of these services.

## **II. GENERAL QUALIFICATIONS**

Interested entities shall demonstrate that they satisfy the minimum qualification requirements specific to each Contracted Service for which they wish the Authority to qualify them, and provide the name and contact information of a duly Authorized Representative.

The qualifications submission package for each Contracted Service shall include a signed statement by the Authorized Representative of the interested entity, indicating that the entity is willing and able to comply with the following mandatory General Requirements as applicable:

- A. Compliance with New Jersey Law Against Discrimination pertaining to Public Contracts (N.J.S.A. 10:5-31 et seq.), New Jersey Affirmative Action Rules (N.J.A.C. 17:27-3.5 and 17:27-3.7) and New Jersey Equal Employment Opportunities Act (N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27);
- B. Compliance with New Jersey Business Registration Law (N.J.S.A. 52:32-44 et seq.);
- C. Compliance as applicable with the Federal Occupational Safety and Health Act and regulations promulgated pursuant thereto (29 C.F.R. 1910 and/or 1926);
- D. Compliance with requirements of applicable law regarding disclosure, including any disclosure statements (e.g., Business Entity Disclosure and Political Contribution Disclosure), as may be required to be filed with or submitted to the Authority and the New Jersey Election Law Enforcement Commission;
- E. Ability to secure insurance from a company or companies lawfully authorized to do business in New Jersey, to protect the entity and the Authority from claims which may arise out of or result from activities undertaken in connection with services under contract with the Authority and for which the contractor may be legally liable, whether such activities be by the Contractor or by a Subcontractor, or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable. Such insurance coverage shall name the Authority as an additional insured, with 30 day notice rights prior to any termination, cancellation and/or material modification of any coverage. Such insurance coverage shall include the following as an anticipated minimum, with additional coverage and/or higher limits necessary dependent upon the scope of services:

H. Intentionally Deleted

I. Statement committing to submit the following:

1. Ownership Disclosure Form;
2. Disclosure of Investigations and Other Activities Involving Bidder Form;
3. Disclosure of Investment Activities in Iran; and,
4. Non-Collusion Affidavit,

in the event the Authority selects to issue a RFP for the services being sought.

### ***III. MINIMUM QUALIFICATIONS FOR BIRD CONTROL SERVICES***

The minimum threshold qualifications requirements that will be utilized for the solicitation of persons and/or firms to be considered for the anticipated services include:

- A. Firm shall have a Minimum of five (5) years of experience in providing bird control services at a landfill;
- B. Experience in planning bird control services for an affected area;
- C. Employ staff with a minimum of five (5) years' experience and/or familiar with the management of bird control services, preferably at a landfill;
- E. Employ staff with a minimum of five (5) years' experience with bird control projects, preferably at a landfill;

The Authority reserves the right, in its sole discretion, to reject all submittals, to undertake discussions and modifications with one or more professional entity(ies) to combine multiple service categories, to waive defects in submittals, and to proceed with the issuance of Requests for Proposals based on modified services, if any, which in its judgment, will best serve the public interest.

Ted Light, Chairman  
Middlesex County Utilities Authority  
Sayreville, New Jersey