

MINUTES OF THE ORGANIZATION AND REGULAR MEETING OF THE MIDDLESEX COUNTY UTILITIES AUTHORITY – TUESDAY, FEBRUARY 25, 2020 – 4:00 P.M.

A Regular Meeting and Organization Meeting of the Middlesex County Utilities Authority was held at the Authority Board Room, Main Street Extension, Sayreville, New Jersey on Tuesday, February 25, 2020.

Notices of the meeting were mailed to the three counties and the News Media - The Courier News and The Home News Tribune in compliance with the Open Public Meetings Law.

The meeting was called to order by Chairman Ted Light at 4:00 P.M.

Present were: Chairman Ted Light; Commissioners: Jerome Convery, Robert Diehl, Allan Jacobs, Joseph Juliano, Raymond Murray and Alise Roderer.

Absent were: Vice Chairman John Wiley, Antonio Cruz and James Zullo.

Also present were: Executive Director, Joseph Cryan; William Northgrave, Esq., General/Construction Counsel; and Karen Sissick, Comptroller.

ORANIZATION MEETING

The meeting opened with the Pledge of Allegiance.

OATH OF OFFICE

Mr. William Northgrave, Esq. administered the Oath of Office to Jerome Convery and Joseph Juliano. The Board congratulated Commissioner Convery and Commissioner Juliano on their appointments as Commissioner.

ELECTION OF OFFICERS

The first order of business was the Election of Officers for the year 2020. Mr. Northgrave, Esq. stated that nominations were in order for the election of Chairman of the Middlesex County Utilities Authority for the year 2020.

Commissioner Convery nominated Ted Light to the position of Chairman. Commissioner Murray seconded the nomination.

There being no other nominations, Mr. Northgrave asked for a motion to close the nominations and to appoint Ted Light as Chairman. Motion was made by Commissioner Convery and carried.

Chairman Light thanked the Board for this appointment.

The next order of business was for the Election of Office for the position of Vice Chairman for the year 2020. Mr. Northgrave asked for nominations for the position of Vice Chairman. Commissioner Convery nominated

Commissioner Wiley and the nomination was seconded by Commissioner Juliano. There being no other nominations, Mr. Northgrave asked for a motion to close the nominations and to appoint John Wiley as Vice Chairman. Motion was made by Commissioner Juliano and carried.

PUBLIC PORTION ON RESOLUTIONS FOR ORGANIZATION MEETING

Chairman Light asked if any members of the public wished to address the Board. There were no members of the Public that wished to be heard.

The Executive Director gave a brief summary on each of the Resolutions listed below:

- a. **Resolution SW/WW-2-20-01-A - Annual Appointment of General and Construction Counsel – 2020 – McManimon, Scotland, Bauman, LLC – Not to Exceed \$900,000.00**
- b. **Resolution SW/WW-2-20-02-A - Annual Appointment of Supplemental Counsel – 2020 – Hoagland, Longo, Moran, Dunst & Doukas, LLP – Not to Exceed \$60,000.00**
- c. **Resolution SW/WW-2-20-03-A - Annual Appointment of Auditor – Solid Waste and Wastewater Divisions – 2020 – Wiss & Company, LLP – Not to Exceed \$115,000.00**
- d. **Resolution WW-2-20-04-A - Annual Appointment of Consulting Engineer – Wastewater Division – 2020 – R3M Engineering, Inc. – Not to Exceed \$1,812,900.00**
- e. **Resolution SW/WW-2-20-05-A – Annual Appointment of Financial Investment and Advisory Consultant for the Solid Waste and Wastewater Divisions 2020 – NW Financial Group, LLC. – Not to Exceed \$75,000.00**
- f. **Resolution SW/WW-2-20-06-A – Annual Appointment of Insurance Consultant for the Solid Waste and Wastewater Divisions 2020 – North American Insurance Management – Not to Exceed \$40,000.00**
- g. **Resolution SW-2-20-07-A – Authorizing 2020 Annual Appointment of Consulting Engineer – Solid Waste Division – 2020 – CME Associates – Not to Exceed \$677,923.00**
- h. **Resolution No. A-2-20-08-A - Annual Appointment of Authority Officers/Executives - 2020**
- i. **Resolution A-2-20-09-A - Annual Designation of Official Depositories of the Middlesex County Utilities Authority**
- j. **Resolution A-2-20-10-A - Annual Designation of Annual and Regular Meetings of the Middlesex County Utilities Authority**
- k. **Resolution A-2-20-11-A - Annual Designation of Official Newspapers of the Middlesex County Utilities Authority**
- l. **Resolution A-2-20-12-A - Annual Appointment of Public Agency Compliance Officer**

The above resolutions were presented and moved for adoption by Commissioner Jacobs, seconded by Commissioner Juliano, and the following members voted Aye:

Chairman Light, Commissioners: Convery, Diehl, Jacobs, Juliano, Murray and Roderer.

Nays: None

(See Appendix Nos. 1-12)

REGULAR MEETING

APPROVAL OF MINUTES

Motion for approval of the Minutes of the Regular Meeting of Tuesday, January 28, 2020 was made by Commissioner Murray, seconded by Commissioner Roderer and carried.

PUBLIC ON RESOLUTIONS

Chairman Light asked if anyone from the audience would like to address the board on any of the Resolutions. There were no members of the public that wished to address the Board.

The Executive Director gave a brief summary on each of the Resolutions listed below:

- a. **Resolution No. WW-2-20-1-R – Final Quantities Change Order No. 3 to Contract 15-3-1 (CTP) (REBID) – Primary Tank Rehabilitation Phase III - Cothery Construction Company – (\$86,990.52)CREDIT**
- b. **Resolution No. WW-2-20-2-R – Contract Award for Contract 19-4-4(CTP)Neta Maintenance Testing and High Voltage Electrical Repairs with Standby Services – High Energy Electrical Testing, Inc. – Not to Exceed \$3,002,325.00**
- c. **Resolution No. WW-2-20-3-R – Contract Award for Contract 19-10-4(CTP) – Powertrain Parts & Supplies 2020-2021 – Ruby Industrial Technologies, LLC (FKA Kaman Industrial Technologies Corp) – Not to Exceed \$300,000.00**
- d. **Resolution No. WW-2-20-4-R – Resolution Authorizing the Sale of Certain Surplus Personal Property of the Middlesex County Utilities Authority No Longer Needed for Public Use, Using an Online Auction Website**
- e. **Resolution No. WW-2-20-5-R – Contract Award – Engineering Services Related to Planning, Design, Construction Monitoring, Regulatory & Permit Requirements Related to Air Emissions & Above Ground Storage Tanks for the Wastewater Division – T&M Associates – Not to Exceed \$120,000.00**
- g. **Resolution No. WW-2-20-7-R – Authorization for Amendment No. 1 to Agreement for Wastewater Health & Safety Consulting Services 2019 – 3 Month Time Extension – Skyline Environmental, Inc. – No Cost**

- h. Resolution No. WW-2-20-8-R – Authorization of Amendment No. 1 to Agreement for Engineering Services During Construction of Contract 14-3-2(EPS)/Restoration and Flood Mitigation of Edison Pump Station – Mott MacDonald – Not to Exceed \$195,000.00**
- i. Resolution No. WW-2-20-9-R – Resolution Consenting to the Proposed Water Quality Management Plan Amendment Entitled – Scotto Property**
- j. Resolution No. WW-2-20-10-R – Resolution Authorizing the Execution of a Contract with Jesco, Inc. for the Procurement of a John Deere 844L Front End Loader through the Educational Services Commission of New Jersey Cooperative – Not to Exceed \$430,00.00**
- k. Resolution No. WW-2-20-11-R – Approval for Change Order No. 9 to Contract 14-4-2(EPS) – Flood Hazard Mitigation, Restoration, and Upgrade of the Edison Pump Station – Walsh Construction Company II, LLC – Not to Exceed \$143,710.00**
- l. Resolution No. SW-2-20-12-R – Authorization for Amendment No. 1 to Agreement for Solid Waste Health & Safety Consulting Services 2019 – 3 Month Time Extension – Skyline Environmental, Inc. – No Cost**
- m. Resolution No. SW/WW-2-20-13-R – Authorizing Agreement for Land Surveying Services – Kurtz Consulting Engineers and Planners, PC – Not to Exceed \$292,835.00**
- n. Resolution No. SW/WW-2-20-14-R – Authorizing Agreement for Engineering Services Related to the Landfill Gas System for the Solid Waste and Wastewater Divisions – T&M Associates – Not to Exceed \$345,500.00**
- o. Resolution No. SW-2-20-15-R – Authorizing Approval of Amendment No. 4 to Reclaimed Soil Supply Agreement between United Energy Systems, Inc. and Middlesex County Utilities Authority – Amount: \$10.00 per ton (to be paid to the Authority)**
- p. Resolution No. WW-2-20-16-R – Resolution Authorizing the Execution of a Contract with Raritan Group, Inc. for the Purchase of an Oxygen Ventilator Valve for the Unox System Through the North Jersey Wastewater Cooperative Pricing System – Contract No. B179-2 – Not to Exceed \$24,000.00**
- q. Resolution No. SW/WW-2-20-17-R – Resolution to Revise the Fixing and Determining the Appointment, Classification and Salary Range for Employees of the Middlesex County Utilities Authority**

The above resolutions were presented and moved for adoption by Commissioner Murray. The motion was seconded by Commissioner Roderer and the following members voted Aye:

Chairman Light, Commissioners: Convery, Diehl, Jacobs, Juliano, Murray and Roderer.

Nays: None

(See Appendix Nos. 1-5 and 6-17)

- f. **Resolution No. WW-2-20-6-R – Contract Award for Retention of Professional Engineering Consultant to Provide Evaluation, Design, Bidding, and Engineering During Construction of Services Related to the Rehabilitation or Replacement of Force Main – Borough of Milltown – CME Associates – Not to Exceed \$263,832.18**

The above resolution was presented and moved for adoption by Commissioner Murray. The motion was seconded by Commissioner Roderer and the following members voted Aye:

Chairman Light; Commissioners: Convery, Diehl, Jacobs, Juliano and Roderer.

Nays: Commissioner Murray

(See Appendix No. 6)

COMMITTEE REPORTS

Personnel Committee

Commissioner Convery reported on the brief Personnel Committee meeting that was held today to discuss the addition to the Salary Roster for a Quality Assurance Officer position.

Engineering Committee

Commissioner Murray reported on the progress of the two (2) FEMA Projects that were discussed at the Committee Meeting. The Sayreville Pump Station is 93% complete to date with an estimated completion date of July 2020. The Edison Pump Station is 97% complete, with an estimated completion date of February 2020. Also discussed was the Steam Turbine and the resolution for the Borough of Milltown

PUBLIC

Chairman Light asked if anyone from the Public wished to address the board. There were no members that wished to address the Board

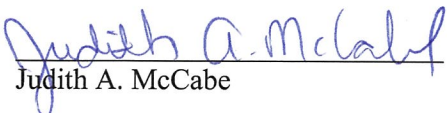
Motion to approve the Wastewater Division and Solid Waste Division Payment of Bills was moved by Commissioner Murray. The motion was seconded by Commissioner Convery and carried.

NEW BUSINESS

The next Board Meeting will be held on March 24, 2020.

There being no further business, a motion was made by Commissioner Juliano at 4:35 p.m., seconded by Commissioner Roderer and carried.

I hereby certify that these minutes are a true and accurate summary of that which transpired at the MCUA board meeting of January 28, 2020 at which I was present.


Judith A. McCabe