

NOTICE OF REQUEST FOR PROPOSALS
CONTRACT NO.: 22-4-1(CTP)

**REQUEST FOR PROPOSALS FOR ADMINISTRATION BUILDING HVAC
IMPROVEMENTS, DESIGN AND BIDDING ENGINEERING SERVICES
FOR THE MIDDLESEX COUNTY UTILITIES AUTHORITY**

The Middlesex County Utilities Authority (the “MCUA”) is soliciting proposals in response to this Request for Proposals (“RFP”) from qualified vendors to provide Administration Building HVAC Improvements, Design And Bidding Engineering Services, as more fully described in the RFP. A copy of the RFP, which includes all forms, exhibits and appendices set forth therein, including specifications, may be obtained only from the website at www.Bidset.com/MCUA. Proposers must purchase the RFP through BidSet in order to be considered a Proposer. The RFP will be available in paper/CD/downloads. A \$25 fee plus any applicable fees for CDs, printed materials, drawings, tax, and delivery charges etc., will apply. The toll-free telephone number for BidSet is 1-877-424-3738. The RFP may be viewed at www.Bidset.com/MCUA prior to purchasing. The MCUA will not be responsible for RFP documents obtained from other sources. The RFP will be available on **May 15, 2023**.

A pre-proposal conference will be held at the MCUA Administration Building, 2571 Main Street Extension, Sayreville, New Jersey 08872, on **May 19, 2023 at 10 AM**. A guided site-tour of the facilities involved will be conducted immediately after the pre-proposal conference. Although attendance at the pre-proposal conference is not mandatory, Proposers are encouraged to attend the pre-proposal conference and site visit. The pre-proposal conference will be the only opportunity for Proposers to visit the site.

Sealed Proposals must be received by the MCUA at the MCUA Administration Building, 2571 Main Street, Sayreville, New Jersey, 08872, **by no later than 2:00 p.m.**, prevailing time, on **June 1, 2023**. Any Proposal received after this deadline will be returned unopened to the entity.

Proposals must be made in accordance with the requirements of the RFP and must be enclosed in sealed envelopes bearing the name of the procurement and the name and address of the Proposer on the outside, addressed to the MCUA. Proposals may be hand delivered or mailed by certified mail to the above-mentioned address. The MCUA has no responsibility for any Proposal that does not arrive at the MCUA by 2:00 p.m. on **June 1, 2023**.

The MCUA reserves its right to reject all Proposals and determine that it will not award a contract in response to the RFP, in accordance with applicable law. Proposals to this RFP are being solicited through a competitive contracting process in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-4.1 et seq. and in accordance with the procurement standards set forth in 2 CFR 200.318 through 2 CFR 200.327 and the MCUA’s Federal Funding Procurement Procedures.

The RFP requires Proposers, and as applicable, their subcontractors, to adhere to the requirements of the Business Registration Act (N.J.S.A. 52:32-44); the Equal Employment Opportunity Laws and Regulations, (N.J.S.A. 10:2-1 et seq., N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27-3.7 and 3.8), the Americans With Disabilities Act (42 U.S.C. 12101); the New Jersey Local Unit Pay-to-Play Law (N.J.S.A. 19:44A-20.4 et seq.) and the New Jersey Campaign Contributions and Expenditure Reporting Act (N.J.S.A. 19:44A-1 et seq.).